

ANTI-SLAVERY PARTNERSHIP SELF ASSESSMENT FORM

 Completed on behalf of (name of organisation/agency):.....
 Name of person completing form:
 Job title:
 Telephone / email address:
 Date of completion:

STRATEGIC THEME 1: *Recognition*

STRATEGIC THEME 2: *Communication (between involved agencies)*

STRATEGIC THEME 3: *Victim Support and Services*

STRATEGIC THEME 4: *Prosecution*

STRATEGIC THEME 5: *Disruption*

1. Clear leadership and accountable structures are in place and visible throughout the organisation

Evidence	Tick as appropriate			Self Assessed Rating
	Red	Amber	Green	
There is an identified strategic anti-slavery lead within your organisation				Red (R): not able to evidence any Amber (A): evidence of some but not all Green (G): evidence of all and more
The strategic lead understands the need to deliver an anti-slavery agenda and there is a clear plan				
The executive board or equivalent are aware of the anti-slavery strategy				
There is a clear awareness of roles and responsibilities throughout organisation regarding slavery				
Slavery safeguarding responsibilities are explicit within relevant job descriptions				
The anti-slavery agenda has been embedded within the appropriate Safeguarding processes				

2. All staff and volunteers have been appropriately trained according to their role

Evidence	Tick as appropriate			Self Assessed Rating
	Red	Amber	Green	
Staff understand and know how to recognise and refer vulnerable individuals	Red	Amber	Green	Red (R): not able to evidence any Amber (A): evidence of some but not all Green (G): evidence of all and more
A training strategy/plan is in place	Red	Amber	Green	
A variety of training/awareness tools are available to meet varying roles and responsibilities	Red	Amber	Green	
Details of courses including frequency and availability are available	Red	Amber	Green	
Attendance levels on courses are monitored	Red	Amber	Green	
Training courses are informed by lessons learnt	Red	Amber	Green	
There is appropriate staff guidance and literature	Red	Amber	Green	

3. An appropriate reporting and referral process is in place

Evidence	Tick as appropriate			Self Assessed Rating
	Red	Amber	Green	
A single point of contact [SPoC] has been identified	Red	Amber	Green	Red (R): not able to evidence any Amber (A): evidence of some but not all Green (G): evidence of all and more
An appropriate internal process has been developed	Red	Amber	Green	
An audit trail for alerts/referrals exists	Red	Amber	Green	
Partner agency communication channels have been developed	Red	Amber	Green	
An information sharing protocol is in place to enable appropriate information exchange and working	Red	Amber	Green	

4. Referrals/alerts are being made and managed effectively

Evidence	Tick as appropriate			Self Assessed Rating
	Red	Amber	Green	
Referrals/alerts are being managed or overseen by relevant staff	Red	Amber	Green	Red (R): not able to evidence any Amber (A): evidence of some but not all Green (G): evidence of all and more
Evidence of referrals or alerts exists	Red	Amber	Green	
Information on the number, nature and outcome of referrals is being collated	Red	Amber	Green	
Information is being shared with relevant partners	Red	Amber	Green	
A process is in place to identify and develop 'lessons learnt'	Red	Amber	Green	

Action Plan for Improvement & Development

Where your responses have produced red or amber assessments; please complete the action plan below to detail how your organisation intends to work towards green in these areas.

Category (1,2,3,4)	Key Objective	Current Level	Improvement and /or development planned	Action/s Required	Lead Officer	Date for completion

Thank you for completing this self assessment form, please return it to:

coordinator@aspartnership.org.uk